



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax  
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004

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फ.सं.प्र.मु.आ.आ/प्रश/१९(१४)/२०२०-२१

F.No.Pr.CCIT/Estt/19(14)/2020-21

दिनांक: 08.०८.२०२०

Date: 14.08.2020

**MEMORANDUM**

Sub: Establishment - I.T Department, Hyderabad - **Online Special Course on Book Keeping - Rectification of Error and Bank Reconciliation Statement (BRS)** - Three days from **18.08.2020 to 20.08.2020 - ONLINE COURSE** - - Nomination of candidates - Regarding.

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अनुलग्नक के अनुसार कर्मचारियों को उपरोक्त आन लाइन कोर्स के लिये ०३ कार्य दिवस के लिए 18.08.2020 to 20.08.2020 (०३ कार्य दिवस) के लिए नामित किया गया है।

The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held from **18.08.2020 to 20.08.2020 (03 days)**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, **the above mentioned course is planned for online mode. The platform being used for delivery of live online classes is CISCO WebEx meeting. The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/ laptops/tabs will support the application. To access the above said live classes the user has to install and login through Mobile Phone/Systems to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses will be shared through email or SMS or Whatsapp by the MSTU, Hyderabad.** The officials whose EmailIDs/Mobile No.s are not displayed in the annexure shall contact the officials of **MSTU, Hyderabad**; Sri. N. Nagi Reddy, ITI (8985972049) and Sri. Subroto Biswas, OS (8985971745) for link and credentials to attend the online classes.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

(डॉ. एम् मोहन बाबू) / (Dr. M MOHAN BABU)

आयकर उपायुक्त (मुख्या)(प्रशासन)

Dy. Commissioner of Income Tax(Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय

O/o. Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. The officials concerned through their Heads of office.
2. The Heads of office concerned
3. The ITO( MSTU). Hyderabad.

**ANNEXURE**

**LIST OF OFFICIALS FOR ONLINE SPECIAL COURSE ON BOOK KEEPING - RECTIFICATION OF ERROR AND BANK RECONCILIATION STATEMENT (BRS) FROM 18.08.2020 TO 20.08.2020 CONDUCTED BY MSTU, HYDERABAD**

SL.NO.	Emp. No.	Name of the Official (S/Sri./Smt./Ms)	Rank	Office	Mobile No.	Mail-id
1	160399	VENKATA LAKSHMI V	OS	PR. CCIT, AP & TS, HYDERABAD (UOT ADCIT, RNG-16, HYD)	8985971691	
2	166724	DONTHULA DEVENDER	OS	PR. CCIT, AP & TS, HYDERABAD	8985971550	DEVENDER.DONTHULA@INCOMETAX.GOV.IN
3	170407	DANISH QUAMAR	OS	PR.CCIT, AP & TS, HYDERABAD (UOT ADCIT, RNG-10, HYD)	8985972320	DANISH.QUAMAR@INCOMETAX.GOV.IN
4	159402	PRASANTA KUMAR GRAHACHARYA	OS	PRCIT, HYDERABAD-2	8985971684	
5	160396	BISHWABASU KHAMARI	OS	ADCIT(TP), HYDERABAD	8985971690	KHAMARI.BISHWABASU@INCOMETAX.GOV.IN
6	146140	KRISHNA MURTHY PSR	OS	CIT(AUDIT), HYDERABAD	8985971435	
7	178431	ANSHUL GARG	STA	PR. CIT-3, HYDERABAD	9599598080	ANSUL.GARG@INCOMETAX.GOV.IN
8	178707	RAKESH KUMAR	STA	PR. CIT-4, HYDERABAD	8802778379	RAKESH.KUMAR50@INCOMETAX.GOV.IN
9	170912	KUMARI ANJU MALA	STA	PR. CIT-5, HYDERABAD	8985971063	KUMARI.ANJU@INCOMETAX.GOV.IN
10	178696	HARIOM MEENA	STA	PR. CIT-7, HYDERABAD	7981214538	OM.6455@INCOMETAX.GOV.IN
11	175337	NEHA SHIVANANDA REDDY	STA	ADDL. CIT, RANGE-1 HYDERABAD	83411200567	SHIVASANGEL9@INCOMETAX.GOV.IN
12	176982	SAMBA VIJAYA LAKSHMI	TA	PRCIT, GUNTUR	8985971932	SAMBA.VIJAYALAKSHMI@INCOMETAX.GOV.IN
13	174176	DARAPUREDDY HARSHAVARDHAN NAIDU	TA	PRCIT, GUNTUR	7382926096, 8985972307	HARSHAVARDHANARAPUREDDY@GMAIL.COM
14	183891	LALIT KUMAR (04.10.1993)	TA	ADCIT(IT), HYDERABAD (UOT CIT(A)-7, HYD)	7696199766	
15		JOYCE SHWETA	TA	ADCIT(TP), HYDERABAD	9121938653	
16	174514	SANAPALA RAMAKRISHNA	TA	ADCIT, RNG-13(SALARY), HYDERABAD	8985972077	
17	183906	NISHANT AGGARWAL	TA	ADCIT, RNG-14, HYDERABAD	9711318686	N.AGGARWAL@INCOMETAX.GOV.IN
18	172407	SHAILENDRA KUMAR	TA	ADCIT, RNG-3, HYDERABAD	8985971686	SHAILENDRA.KUMAR11@INCOMETAX.GOV.IN
19	174175	KAMSANI VENKATA SATISH	TA	ADCIT, RNG-5, HYDERABAD	8985972095	
20	174179	SELLAMUTHU N.	TA	ADCIT, RNG-9, HYDERABAD	9789441445	
21	172973	KUNAL KUMAR	TA	CIT(A)-5, HYDERABAD	8985972394	KUNAL.KUMAR@INCOMETAX.GOV.IN
22	184249	RAHUL KUMAR MEENA	TA	CIT(EXEMPTIONS), HYDERABAD	8130796697	
23	183315	ARAKANTI RAJASEKHAR	TA	ITO(BPU), HYDERABAD (UOT ADCIT (CENTRAL RNG)-1, HYD)	7901599765	ARAKANTI.RAJ@INCOMETAX.GOV.IN
24	184166	AKASH KESHRI	TA	Pr.CIT(ReAC)-1, HYDERABAD	9263824666	AKASH.KESHRI@INCOMETAX.GOV.IN
25	174549	GOTETI LAKSHMI MADHURI	TA	PRCCIT, AP & TS, HYDERABAD (UOT ADCIT, RNG-14, HYD)	7901599718	
26	167593	KORA DEEPA	TA	PRCCIT, AP & TS, HYDERABAD (UOT ADCIT, RNG-9, HYD)	8985970463	DEEPA.KORA@INCOMETAX.GOV.IN
27	184234	KANIGIRI HEMACHAND	TA	PRCCIT, AP & TS, HYDERABAD	7981282530	
28	184835	RAVI RAI	TA	PRCIT-1, HYDERABAD	9968514369	
29		SHANKAR LAL MEENA	TA	PRCIT-6, HYDERABAD (UOT ADCIT, RNG-14, HYD)	9414150115	SHIVSHANKAR0115@GMAIL.COM
30	187071	SATYAM KUMAR	STENO, GR. II	ADDL.CIT, TIRUPATI RANGE	9756825272	satyam.kumar@incometax.gov.in
31	187059	YASH MANDLOI	STENO, GR. II	ADDL.CIT(EXEMPTIONS), HYDERABAD	8770102198	yash.mandloi@incometax.gov.in
32	187068	HEMANT SINGH	STENO, GR. II	ADDL.CIT(I&CI), HYDERABAD	9675029680	hemant.singh2@incometax.gov.in
33	187056	AKUPATI VENKATA NAGA DURGA RAO	STENO, GR. II	ADDL.CIT, KAKINADA	9985554246	akupati.venkatanagadurgarao@incometax.gov.in
34	187058	SAURAV NEGI	STENO, GR. II	ADDL.CIT, CENTRAL RANGE-1, HYDERABAD	7828774918	saurav.negi@incometax.gov.in

Sl.No.	Emp. No.	Name of the Official (S/Sri./Smt./Ms)	Rank	Office	Mobile No.	Mail-id
35	187070	RAJA	STENO, GR. II	CIT(A)-9, HYDERABAD	9811767787	<a href="mailto:raja1@incometax.gov.in">raja1@incometax.gov.in</a>
36	187062	MOHAMMAD FARHAN SAYEED	STENO, GR. II	ADDL.CIT, TIRUPATI	8887712285	
37	187063	AKHILESH SINGH	STENO, GR. II	ADDL.CIT, RANGE-2, GUNTUR	9838141938	<a href="mailto:akhilesh.singh@incometax.gov.in">akhilesh.singh@incometax.gov.in</a>
38	186967	SACHIN NEGI	STENO, GR. II	O/O, ADCIT, RANGE-6, HYDERABAD	8585942705	<a href="mailto:negisachin97@gmail.com">negisachin97@gmail.com</a>
39	187060	ABHISHEK KUMAR GUPTA	STENO, GR. II	ADDL.CIT, RANGE-1, GUNTUR	8081140004	<a href="mailto:abhishekkumar.gupta@incometax.gov.in">abhishekkumar.gupta@incometax.gov.in</a>